



DIVISION OF PUBLIC SAFETY

# Navajo Nation Department of Fire and Rescue Services

REQUEST FOR PROPOSAL  
MOTOROLA PORTABLE P25 RADIOS FOR FIRE RESCUE

**RFP Number:** 24-03-3294GC

**Open Date:** APRIL 9, 2024

**Close Date:** 5/10/2024

## Summary:

The Navajo Nation Department of Fire and Rescue Services (NNFRS) is requesting proposals from qualified firms to procure Motorola Portable P25 Radios for Fire Rescue. Proposals should cover requested hardware, software and labor required for this project.

Interest individuals and firms should obtain and complete RFP and related information from the Nation's website <https://www.nnooc.org/request-for-proposals/>.

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## MOTOROLA PORTABLE P25 RADIOS FOR FIRE RESCUE

### A) Scope:

The Navajo Nation Department of Fire and Rescue Service (NNFRS) is requesting proposals from vendors to purchase of Motorola Portable P25 Radios for Fire Rescue. This invitation for proposal is intended to solicit bids from prospective qualified vendor(s) on the proposed specification, as identified in sections B and D.

Description of work listed below.

### B) Description:

The Navajo Nation Department of Fire and Rescue Services is replacing our compliment of P25 radios and will be upgrading. We are seeking radio equipment with accessories, and the initial programming of the radios. This will not be a trunked system and will likely not include LTE services. We are interested in the APX NEXT XN Portable Radio family. The proposal should include antennas, speakers, carrying cases, batteries, and charger units. In addition to the hardware, we would like the proposal to include pricing on RadioCentral. The following: SmartMapping, SmartMessaging, SmartConnect, and SmartLocate Motorola software products are not in scope for this bid. The bid should include a line-item cost for adding LTE to the contract, the bid should include an alternat cost with older alternative hardware, using the APX 8000 line of products with associated accessories.

### C) Work:

Please include these items in your proposal:

- a) 50x APX NEXT XN Portable Radios.
- b) Initial programming for the 50 APX NEXT base radios.
- c) 50x XVN500 High Impact Remote Speaker Microphone.
- d) 50x Blue tooth Remote Speaker Microphone if available.
- e) 50x Whip All-Bank Antenna (V, U, 7/800MHz).
- f) 50x APX NEXT XN Boston Leather Carry Case.
- g) 50x IMPRES™ 2 Single-Unit Charger.
- h) 25x IMPRES™ 2 High-Capacity Battery.
- i) 7x IMPRES™ 2 Multi-Unit Charger.
- j) 30x APX NEXT Pocket for NNTN8844A APX Multi-Unit Charger.
- k) 3 years of RadioCentral.

- l) 3 years of maintenance and repair support.
- m) LTE service priced separately as an option.

## D) General Requirements:

All configurations listed above should not include third-party software such as MS Office license, antivirus, management, etc.

## E) Conditions Governing the Procurement:

The Navajo Nation Fire and Rescue Service (NNFRS) will comply with all federal and tribal laws and regulations pertaining to the procurement of these items. The NNFRS reserves the right to reject any RFP, in whole or in part. The RFP is not a legal binding agreement, obligation, or contract and any cost incurred by the respondent in preparing, transmitting, presenting, or modifying the RFP shall be the responsibility of the respondent. Indian preference will apply to this RFP as well as vendors who should indicate they are Navajo Nation priority one or two vendors. Instruction to offerors to visibly mark on the outside of the proposal package, if applicable, the offeror's priority status under the Navajo Nation Business Opportunity Act. It is the responsibility of the offeror to identify themselves as certified under the Navajo Nation Business Opportunity Act.

## F) Respondent Requirements:

All respondents must have, as a minimum, the capabilities listed herein, and the proposals submitted must reflect in detail the inclusion of these services as well as the additional forms required in the Appendix. Respondent should also provide technical information of delivery of services required in this RFP.

Any upgrades need to comply with OSHA standards and other applicable building and safety codes to ensure the health and safety of all building occupants.

## G) Sovereignty:

The Navajo Nation will not relinquish any of its sovereignty rights.

## H) Navajo Nation Sales Tax:

The Sales Tax of six percent (6%) applies to the sale of personal property when the transfer of ownership occurs within the Navajo Nation. The tax does not apply to sales of goods when the sale takes place outside the Navajo Nation. Please include the 6% Navajo Nation Sales Tax on the proposal if delivery is made to Navajo Nation.

## I) Questions and Contacts:

All questions regarding this ITB must be submitted to Jimmy Mitchell via email ([jimmy.mitchell@navajo-nsn.gov](mailto:jimmy.mitchell@navajo-nsn.gov)) by 5PM 5/10/2024.

Primary contact for this proposal will be Chief John Williams. Chief Williams is the approving authority for the Navajo Nation Department of Fire and Rescue Services. Chief Williams can be contacted at [john.williams@navajo-nsn.gov](mailto:john.williams@navajo-nsn.gov) or by phone at 928-871-6915.

Billing services shall be coordinated with Navajo Nation Department of Fire and Rescue Services Administrative Professional Simone Smith at [simone.smith@navajo-nsn.gov](mailto:simone.smith@navajo-nsn.gov).

All technical services shall be coordinated with Navajo Nation Department of Fire and Rescue Services IT Manager Jimmy Mitchell at [jimmy.mitchell@navajo-nsn.gov](mailto:jimmy.mitchell@navajo-nsn.gov) or by phone at 928-515-9374.

## J) Submission of Proposals:

Packages to this RFP shall clearly be marked on the outside of the package (including a return address) the following:

Proposal 24-03-3294GC

Motorola Portable P25 Radios for Fire Rescue

DO NOT OPEN BID PROPOSAL

All RFP's must be mailed / or physically delivered by 5/10/2024 at 5:00 pm MDT and must be mailed or physically delivered to:

THE NAVAJO NATION

PURCHASING DEPARTMENT

ADMINISTRATION BUILDING #1, 2259 TRIBAL HILL DR.,

WINDOW ROCK, ARIZONA 86515

ATTN: PURCHASING SECTION

RFP BID NO: 24-03-3294GC

It is the responsibility of the offeror to identify themselves as certified under the Navajo Nation Business Opportunity Act.

## K) Payments:

A contract awarded as a result of this RFP is contingent upon the availability of funds. A contract may be terminated or reduced in scope if sufficient funds do not exist. Sending written notice to the Vendor shall affect such termination or reduction in scope. The NNFRS Fire Chief will make a decision to terminate or reduce the scope due to insufficient appropriations shall be accepted as final by the Vendor.

Provide labor and parts for all Navajo Nation Department of Fire and Rescue Services facilities.

Invoice Navajo Nation Department of Fire and Rescue Services under this contract.

Processing of Payments - The payment procedures established by the OOC / Division of Finance shall be adhered to and are to begin whenever Goods are delivered and accepted.

Understands that additional Navajo Nation Department of Fire and Rescue Services facilities may become operational or closed within the contract period. Contract can be amended to address additional or decrease of Navajo Nation Department of Fire and Rescue Services and Programs centers as necessary.

Ensure service costs such as labor, travel time, mileage, parts, and supplies are reasonable and are for the work completed for the applicable Navajo Nation Department of Fire and Rescue Services facilities.

The contract is subject to the availability of funds.

All services shall be coordinated with Navajo Nation Department of Fire and Rescue Services Chief at [john.williams@navajo-nsn.gov](mailto:john.williams@navajo-nsn.gov) or by phone at 928-515-9382.

## L) Proprietary Information:

Any restriction on the use of data contained within any proposal must be clearly stated in the proposal. Proprietary information submitted in response to this RFP will be handled in accordance with applicable purchasing procedures. Each page of the proprietary material must be labeled or identified with the word “proprietary” or “confidential”.

All material submitted regarding this RFP shall become property of the Navajo Nation and will not be returned to the respondent. Responses received will be retained by NNFRS and may be reviewed by any person after final selection has been made. NNFRS has the right to use any or all system ideas presented in reply to this RFP. Disqualification or non-selection of a respondent or proposal does not eliminate this right.

## M) Incurring Costs:

Any cost(s) incurred by the respondent in preparing, transmitting, presenting, or modifying the proposal or material for this RFP shall be the responsibility of the respondent.

## N) Rejection of Proposals:

The Navajo Nation reserves the right to waive any informalities or irregularities in the RFP or reject any or all proposals whenever such rejection is deemed in the best interest of the Navajo Nation.

The Navajo Nation reserves the right to waive minor irregularities in any proposal.

## O) Amended Proposals:

A respondent may submit an amended proposal before the deadline for receipt of proposals. Such amended proposals must be a complete replacement for a previously submitted proposal and must be clearly identified in the transmittal letter.

## P) Proposal Submission:

Proposal must be received on or before 5:00 p.m. (MDT) on 5/10/2024. Respondents who are mailing their proposals should allow sufficient time for mail delivery to ensure receipt by the

date specified. If mailed, it is recommended that proposals be sent by certified mail to the address indicated on the cover sheet of the RFP.

**Late proposals will not be accepted.**

## Q) Purchase Award:

An evaluation team will evaluate the proposals received in accordance with the general criteria used herein. Respondents should be prepared to provide any additional information the team feels necessary for the fair evaluation of proposals.

Failure of a respondent to provide any information requested in the RFP may result in disqualification of the proposal. All proposals must be endorsed with the signature of a responsible official having the authority to bind the respondent to the execution of a contract.

An evaluation committee will review and evaluate all proposals received in accordance with the general criteria as identified below:

- Qualifications, credentials, and work experience. This includes the capabilities to provide all requested services in a technical manner.
- Organization of proposal document submittal and providing required content above.
- Response to the technical and functional questions (see below)
- Cost (Separate Sealed Envelope)

The sole objective of the review team will be to select the respondent who is most responsive to the needs of NNFRS. The specifications in this RFP represent the minimum performance necessary for a response. Based on the evaluation criteria established in this RFP, the review team will select and recommend the respondent who best meets this objective. If there is only one responsive proposal, the NNFRS Chief may elect to evaluate the RFP solely.

The Office of the Controller Purchasing Dept. will award a single purchase order to the winner for the entirety of the above-listed equipment. Selection of vendor will be made in accordance with the Navajo Business Opportunity Act (NBOA) pursuant to 5 N.N.C. For questions regarding NBOA procedures, please contact the Business Regulatory Dept. 928.871.6714



## R) Procurement of RFP:

This procurement shall be conducted in accordance with all applicable Navajo Nation laws and regulations including the Navajo Business Opportunity Act. All applicable rules, regulations, and laws shall also be followed. Prospective Vendors shall familiarize themselves with Navajo Nation regulations prior to submitting responses to this RFP and may request a copy of Navajo Nation procurement regulations from the NNFRS Administrative professional at any time up to the Deadline for Proposals.

**NAVAJO NATION CERTIFICATION  
Regarding Debarment, Suspension, and  
Contracting Eligibility**

1. Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
  - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
  - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
  - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
  - D. Violated contract provisions, including:
    - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
    - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
    - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
2. Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Name of individual signing on Applicant's behalf (print)

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Title of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Signature of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Date

